

Guide to using a Tesla



Register

If you don't have the Urban Connect app on your smartphone, you can download it from the Apple Store or Google Play Store and register with your work email address.



Reserve a Tesla

Choose the dates you would like to book.



Add payment method

Before the first booking has been completed you will be asked to enter in your credit card details.



Unlock the Tesla with your smartphone

To start your booking go to "my reservations" in the UC App.



Before the trip

Check the Tesla for damage before driving and report it via the UC app if necessary. Otherwise, you may be held liable for the unreported damage.



End charging - remove the charging cable

1. To remove the charging cable unlock the charge port.
2. Navigate on the touchscreen to **Controls > Charging > Open Charge Port**.
3. Remove the charging cable and **return** it back into the car.



Adjustments

Driver Seat: Use the buttons on the left side of the seat.

Mirrors: On the touchscreen, select **Controls > Mirrors on Screen**.

Steering Wheel: On the touchscreen, select **Controls > and the Steering icon**.

Lights: Exterior lights are set to AUTO each time you start the Tesla. Exterior lights automatically turn on.



Windscreen wipers

Windscreen wipers should come on automatically. If not, turn them on by pressing the button at the end of the indicator lever located on the left hand side of the steering wheel.



Start the Tesla

1. Place the key card behind the cup holders.
2. Press the brake.
3. Select drive mode (move the shift lever, located on the right side of the steering wheel, up and down).



During the trip

Important: Please use the key card to open and close the Tesla during your booking. Tap the key card onto the number sticker on the drivers door.



After the trip

Return the Tesla to its designated parking spot and put in gear P (Parking). Press the button on the end of the shift lever.



Start charging

1. To open the charge port either push on the port or navigate on the touchscreen to **Controls > Charging > Open Charge Port**.
2. Plug in the charging cable.
3. To start the charging process tap the charging card on the charging terminal.



Do you have all your personal belongings?

Important: The keycard and the charging card must be put back into the armrest. Return the Tesla clean and in the same conditions as when rented!



Lock the Tesla with your smartphone

End your booking with the UC app.

More info: Owner's Manual

To view the Owner's Manual on your vehicle's touchscreen by selecting **Controls > Service > Owner's Manual** or scan this QR code.



Have a good trip!

Need help?

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